



Job Title	Senior Technician
Company Division/ Department	Coastal
Reporting Line	TBC
Direct Reports	Technicians

Purpose (Summary of the role)

The purpose of this role is: -

- To monitor, control and direct the activities of the installation and maintenance team/s to ensure that all the necessary related tasks and services for all relevant systems are completed smoothly and efficiently
- To install, commission, handover and maintain systems as per the manufacturers requirements, best practice and according to the company's standard processes
- To ensure all work complies with the Safety Act an according to program.
- To liaise with contractors, sub-contractors, service engineers and client representatives as needed

Minimum Requirements (What we need from you)

Experience:

- Min 5 years field experience or in a similar environment
- Min 2 years supervisory experience - managing a team
- Knowledge of fire detection, gas suppression, access control, CCTV (IP and Analogue), intruder alarm, relevant (intercom & PA) and IT/ Networking
- Computer literacy with programming and commissioning software

Qualifications:

- Matric or equivalent NQF level 4
- Valid driver's license (code 8)
- SAQCC level 3 – Gas Suppression Commissioner registered
- SAQCC level 3 – Fire Detection Commissioner registered
- PSIRA grade E registration

- Relevant FDIA training is advantageous
- Access control accreditation is advantageous
- CCTV accreditation is advantageous
- Intrusion/ Burglar alarm accreditation
- Microsoft Suite knowledge – computer literacy
- IT/Networking qualification is advantageous
- Plant-room certification
- Ability to read technical drawings.

Skills:

- Problem solving and taking initiative
- Ability to address diverse technical and personal requests
- Good leadership and motivational
- Excellent planning
- Good verbal and written communication
- Basic Industrial relations knowledge
- Knowledge of maintenance, fault finding and repairs of above systems
- Time management

Additional Requirements:

- Health & Safety Act – safety regulation compliance

Duties & Responsibilities (What you would be required to do)

Install, commission and handover

- Ensure all relevant systems are installed and maintained in good working order by applying “best of breed” installation and maintenance practices in a proactive way to maintain maximum productivity and system availability
- Be hands-on in all aspects of installation (including wireways, cabling and fitting devices)
- Be hands-on with commissioning and handover of all relevant systems
- Liaise with the project management team so that installation and maintenance targets and company’s goals are realised
- Submit relevant reports timeously for hours worked, equipment and supplies used, and work completed
- Perform installations, preventative, and corrective maintenance activities as per relevant Safety Regulations, installation plans, installation procedures, preventative maintenance plans and maintenance procedures

Inspection and maintenance

- Inspect equipment on a regular basis
- Fault-finding and problem-solving of equipment
- Maintain and repair equipment
- Report on conditions of equipment and associated systems
- Interpret deviations recorded and rectify deviations

Effective Team Leader

- Establish and maintain healthy working relationships
- Control expenses by focusing on team efficiency
- Set plans, objectives and priorities for subordinate team staff
- Train/ Upskill team
- Monitor performance and progress
- Assess the workmanship performed by team members on a regular basis and take corrective action to improve performance
- Ensure quality standards are maintained and customer requirements addressed
- Verify records of employee time, inventory and maintenance

General

- Identify where quality and safety can be improved
- Participate in improvement programmes and initiatives
- Maintain safe work environment
- Ensure care of plant/ tools/ equipment
- Comply with relevant legislative requirements and standards
- Ensure quality standards are maintained and customer requirements addressed
- Attend to equipment care and personal safety
- Move between sites on the issues and support other Senior Technicians
- Contacting suppliers directly for technical support
- Monitor maintenance and installations daily – full ownership and take corrective action
- Monitoring all disciplines daily
- Take complete ownership of their own safety as well as the safety of the Technicians working with them
- Ensure that the working environment is safe, in maintenance and installations of equipment
- Check in on Technicians and support them where needed
- Attend meetings with clients and provide regular feedback to your Execution Lead & Customer Service Lead

Key Performance Indicators (KPIs)

- Installation, commission and handover electronic Safety and Security Systems
- Inspection and maintenance of Electronic Safety and Security Systems
- Effective team leader

Line Manager:	Name & Surname:	Signature:
Employee:	Name & Surname:	Signature
Date:		